



Rockport Police Department

Formal Complaint Form



Name of Officer (If known): _____

Date and Time of occurrence:

Location of occurrence: _____

Details of complaint (description of the alleged misconduct):

(continue on separate page if needed)

Complainant Name: _____

Complainant Address:

Complainant Phone Number:

Date and Time Received:

Received by:

Complaint Form Submitted by:

Date and Time Received:

Complaint #:

Complaint forms may be obtained at:

- Online: <http://www.cityofrockport.com/84/Police>
- Rockport Police Department (front lobby): 714 East Concho Street, Rockport, TX 78382 or at
- Rockport City Hall (front lobby): 2751 SH 35 Bypass, Rockport, TX 78382

Complaint forms may be submitted in person or by mail at the above locations

This complaint is considered serious by the Rockport Police Department. In order to maintain the confidence of the citizens of the state of Texas, we will fairly and impartially investigate this complaint. The employee that you complained about is presumed innocent unless the charges are substantiated in the investigative process. The mere filing of this complaint does not substantiate the allegations. The exact form attached to this notice is not required to submit a complaint but, as noted below, Texas law requires complaints must be in writing and signed by the person making the complaint.

Complaints against Rockport Police Department employees must meet the requirements of Sections 614.022 and 614.023 of the Texas Government Code.

614.22. Complaint To Be In Writing and Signed by Complainant

To be considered by the head of a state agency or by the head of a fire department or local law enforcement agency, the complaint must be:

- (1) *in writing; and*
- (2) *signed by the person making the complaint.*

614.23. Copy of Complaint to be Given to Officer or Employee

(a) A copy of a signed complaint against a law enforcement officer of this state or a fire fighter, detention officer, county jailer, or peace officer appointed or employed by a political subdivision of this state shall be given to the officer or employee within a reasonable time after the complaint is filed.

(b) Disciplinary action may not be taken against the officer or employee unless a copy of the signed complaint is given to the officer or employee.

(c) In addition to the requirement of Subsection (b), the officer or employee may not be indefinitely suspended or terminated from employment based on the subject matter of the complaint unless:

- (1) *the complaint is investigated; and*
- (2) *there is evidence to prove the allegation of misconduct.*

If these allegations determine the employee acted improperly, disciplinary action will be taken.

Under penalty of perjury, I attest that the statement made is true and correct. I understand that if this document is found to be false or untrue I may be subject to criminal charges.

Complainants Driver's License Number/ State: _____

Signature: _____

Date: _____